



## **Zoe Center's Internship Program**

*We help people change their lives for God's Purpose*

**Zoe Center's Internship Program** displays the need for God's body in communities and across the world. Our program is designed to inspire young adults, as their gifts, talents and expertise are needed to impact the lives of others. Our program creates compassion for those who desire life change, develops a burden for impact, and births purpose. Our desire is that interns who have completed their program leave with real-world application of the mission and vision from the body of Christ and the tangible impact of service.

### **Mission**

To inspire youth/young adults to develop a desire for service and cultivate innovation in servicing their local community.

### **Vision**

To afford individuals the opportunity to be a direct hand to the underserved and promote awareness of the need, by partnering with community-based events and community partners.

### **Training**

Our interns will receive hands-on ministry experience from preparing Sunday morning service/ministry departments, coordinating and participating in community outreach projects, as well as engage in the planning and strategy to execute ministry responsibilities.

### **General Qualifications**

Interns should:

1. Be a member of Zoe Center and have a relationship with God.
2. Be between 18 to 26 years of age at the time the Internship begins.
3. Be able to speak in English.
4. Be able to work with flexibility and an open mind.
5. Have the capacity and willingness to handle administrative tasks.
6. Have computer skills.
7. Have communication skills (spoken, but also written).

### **Zoe Center Office & Program/Ministry Areas**

The intern will assist preparing programs/events for church members. The intern will assist the staff with visits to churches, conferences, and meetings. The other half of the internship will be working with one of the five program/ministry areas of Zoe Center— Student Ministry, Finance, Administration, Facilities, Executive Office, Media.

### **Specific Qualifications**

Ability to exercise customer service, hospitality and establish relations easily with people. Skills, desire to learn and/or background knowledge/experience in one of the program/ministry areas. Ability to write and take notes at meetings. Strong administrative and communication skills. Strong research skills, including Internet. Strong English language skills required, both written and verbal